15 February 1983

MEMORANDUM FOR: Executive Assistant
                 Office of Personnel

STAT   FROM: [   ]
                            C/HRPS/OP

        SUBJECT: Weekly Activities Report

    1. The Hewlett-Packard Basic Programming procedures
were reviewed within HRPS with a good deal of practical
work on the System 45 computer. HRPS now has fundamental
H-P programming skills which will be improved through
additional H-P training in March 1983.

    2. Work continued on the HRPS jurimetric effort.

    3. Discussions were held with Personnel representatives
from OP/R&P, DDS&T, and DDA concerning Agency strength and
FTE projections.   STAT